



ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester
Warwickshire, B49 5DZ
Tel: 01789 766084
Email: clerk@alcester-tc.gov.uk
Web: www.alcester-tc.gov.uk

30th August 2023

To: All Town Councillors
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 5th September 2023 at 7.00pm** at Globe House, Priory Road, Alcester.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from District and County Councillors (such reports to last no longer than 3 minutes each).

A G E N D A (Standing Orders Apply)

- 1. Apologies**
To receive and approve apologies for absence.
- 2. Minutes of Council Meetings**
To consider the approval of the minutes of the Full Council meeting held on [1st August 2023](#).
- 3. Declarations of Interest**
To receive any Declarations of Interest.
(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)
- 4. Mayors Report**
To receive a report from the Mayor.
- 5. Town Clerk's Report**
To receive a [report from the Town Clerk](#).
The Town Clerk to answer any questions on her report.
- 6. Annual Governance and Accountability Return**
To receive a report from the Town Clerk on the conclusion of the [annual audit process for the year 2022- 2023](#).

7. Finance & General Purposes Committee

To confirm the Chair has been satisfied their Committee members approve the minutes.

The Chair to sign the Committee minutes from the preceding month.

The Chair to answer any questions from Councillors on issues arising from the minutes.

There are the following propositions from the Committee:

7.1 *To authorise the Mayor to sign the Financial Contribution Agreement between Stratford on Avon District Council and Alcester Town Council to secure payment of s106 funds for public open space.*

7.2 *To authorise the Mayor and Deputy Mayor to sign the Agreement between Stratford on Avon District Council and Alcester Town Council to secure payments from the UK Shared Prosperity Fund and the Rural England Prosperity Fund in anticipation of grants being approved by SDC Cabinet for improved community safety and the Alcester Community Shed.*

7.3 *To adopt the [Tree Management Policy dated August 2023](#)*

7.4 *To approve the [Statement on Crime and Disorder dated September 2023](#)*

8. Planning Committee

To confirm the Chair has been satisfied their Committee members approve the minutes.

The Chair to sign the Committee minutes from the preceding month.

To receive a summary report from the Chair of the Planning Committee.

The Chair to answer questions on issues arising from the minutes.

There is a proposition from the Planning Committee:

8.1 *To delegate authority to the Planning Committee to develop key elements of the response to the Housing Needs Survey Report. This will include developing relationships with landowners, Warwickshire Association of Local Councils and neighbouring parishes such as Kinwarton Parish Council, Arrow and Weethley Parish Council and formulating an action plan.*

9. Lead Councillors

To receive reports from Lead Councillors as follows:

a. [Play Areas](#)

b. [Allotments](#)

Lead Councillors to answer any questions on their reports.

There is no further update from the Climate Change Lead Councillor following the agenda item in July.

10. Town Council Representatives

To receive reports from Town Council Representatives

11. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for August 2023.

12. Dates of future meetings

Planning Committee [Thursday 28th September 2023 at 7 pm at Globe House](#)*

F & GP Committee [Tuesday 26th September 2023 at 7 pm at Globe House](#)

Full Council [Tuesday 3rd October at 7 pm at Globe House](#)

**please note the change of date and location for the Planning Committee meeting.*

Vanessa C Lowe

Vanessa Lowe

Clerk to Alcester Town Council

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"