



**A MEETING OF ALCESTER TOWN COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE IS TO BE HELD AT
7 pm ON TUESDAY 29th AUGUST 2023
AT GLOBE HOUSE, PRIORY ROAD, ALCESTER**

Present

The Town Clerk to record attendance

PUBLIC PARTICIPATION

Public participation is allowed at the discretion of the Mayor on items on the agenda but is limited to three minutes per person.

A G E N D A (Standing Orders apply)

1. Apologies

Clerk to report on any apologies received

2. Declarations of Interest

To receive any Declarations of Interest on items on the agenda

Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.

3. Minutes of Previous Meetings

The minutes of the previous meeting were signed at Full Council.

4. Matters arising (not otherwise dealt with on the Agenda)

To consider matters arising from the previous Minutes.

5. Staffing Issues

To receive a report from the Town Clerk on staffing issues.

6. Finance Issues

To approve the monthly management accounts.

To receive a report from the Town Clerk on other finance issues.

7. External Audit

To receive a report from the Town Clerk on the External Audit for 2022/2023.

8. Internal Auditor

To consider appointment of a new Internal Auditor for 2023/2024.

9. Tree Management Policy

To consider the draft Tree Management Policy.

10. Safeguarding Procedures

To approve the Town Council Safeguarding Procedures.

11. Local Council Award Scheme

To receive an update from the Town Clerk on the requirements for an application for the Quality Gold award.

12. ATC Statement on Crime and Disorder

To consider the draft Statement prepared by the Town Clerk.

13. Propositions to Full Council

To consider any other propositions to Full Council from Finance & General Purposes for inclusion in the forthcoming Full Council meeting.

Vanessa C Lowe

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Clerk to Alcester Town Council