



**A MEETING OF ALCESTER TOWN COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE IS TO BE HELD AT  
7 pm ON TUESDAY 31<sup>st</sup> OCTOBER 2023  
AT GLOBE HOUSE, PRIORY ROAD, ALCESTER**

**Present**

The Town Clerk to record attendance.

**PUBLIC PARTICIPATION**

Public participation is allowed at the discretion of the Mayor on items on the agenda but is limited to three minutes per person.

**A G E N D A (Standing Orders apply)**

**1. Apologies**

Town Clerk to report on any apologies received.

**2. Declarations of Interest**

To receive any Declarations of Interest on items on the agenda.

*Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.*

**3. Minutes of Previous Meetings**

The minutes of the previous meeting were signed at Full Council.

**4. Matters arising (not otherwise dealt with on the Agenda)**

To consider matters arising from the previous Minutes.

**5. Staffing Issues**

To receive a report from the Town Clerk on staffing issues.

**6. Finance Issues**

To approve the monthly management accounts.

To receive a report from the Town Clerk on other finance issues.

**7. Standing Orders**

To carry out the annual review of the Standing Orders.

**8. Mayoral Protocol**

To consider the proposed updates to the Mayoral Protocol.

**9. Accessibility Statement**

To consider the Accessibility Statement.

**10. Local Council Award Scheme**

To receive an update from the Town Clerk on preparation for the Quality Gold award.

**11. Propositions to Full Council**

To consider any other propositions to Full Council from Finance & General Purposes for inclusion in the forthcoming Full Council meeting.

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**