

## ALCESTER TOWN COUNCIL

### SQUASH COURTS WORKING GROUP MEETING NOTES – 8<sup>th</sup> November 2023

Attendees: Wendy Mills, Mark Cargill, Kathryn Cargill, Vanessa Lowe, Wendy Sherwood

Apologies: Andrew Foster

#### **Notes from Meeting.**

On 7 November Full Council approved the Business case and motion carried to progress with the conversion of the courts into a Community Shed. VL was given authority to spend up to £48k on the roof with contractor Profile, and to spend the remainder of the funds in hand with up to £10K on any one item.

#### **1 Budget Gap**

In addition to the grant applications progressing other sources of funds were discussed. It was agreed that a letter be drafted from the CSG seeking funds from individuals, organisations and companies. **MC to draft letter.**

It was also agreed that MC would take opportunities to present to various groups including Probus and U3A.

The shedders themselves will be encouraged to fund raise e.g Bingo and Quiz.

#### **2 Presentation to public meeting re CS on 9<sup>th</sup> November.**

MC showed his draft slides. It was agreed that this was an opportunity for shedders to get involved in the design. Also we can seek out volunteers to lay the floor protection, and ask shedders for any builder contacts and sources of racking.

#### **3 Project Plan**

WM circulated an initial draft of tasks focussing on the period up to end of December. The lead time of 8-10 weeks for the roofing contractor to start gives us opportunity to start work on other items. Doors are seen as critical as new access is required for contractors working in the building. Before ordering the doors, we need advice from a structural engineer (**MC progressing**) and fire safety management (**WM progressing**). It was agreed that it would be worth looking for a contractor who fits commercial doors. (VL has since identified B and L Shutters).

Contractor to cut door penetrations also needs firming up – Raul has suggested a B'ham contractor. **MC to chase up.**

The donated kitchen units will be delivered soon. We need the items stored in the courts to be removed except for those we can use – sink, insulation and some wood. We need to use just the west workshop side for storage while we put the floor protection down in the other court, **MC to mark up items we need. WM to ask Andrew Matheson to clear rest of items by 17 November. WM to also ask him if 3 hard hats bought by ATC are available.**

A shedder is needed to be MC's deputy to open up, do site checks, ensure that contractors are working safely. That shedder will need training. **Potential deputy (Dave Turner) to be approached by MC.**

VL to check with Mike Bowe re using the volunteer with H&S knowledge.

**Date of next meeting:** 23 Nov 11am.