



**A MEETING OF ALCESTER TOWN COUNCIL FINANCE AND
GENERAL PURPOSES COMMITTEE WAS HELD ON
TUESDAY 2nd APRIL 2024 AT 7.00 pm
AT GLOBE HOUSE, PRIORY ROAD, ALCESTER**

Present

Cllr V Blake (Mayor), Cllr M Bowe (Deputy Mayor), Cllr G Forman and Cllr K Cargill.

In attendance Mrs V Lowe, Town Clerk

PUBLIC PARTICIPATION

None

1. Apologies

None – all councillors present.

2. Declarations of Interest

There were no declarations of interest on agenda items.

3. Minutes of Previous Meetings

The minutes of the previous meeting had been signed at Full Council.

4. Matters arising (not otherwise dealt with on the Agenda)

The Town Clerk reported that there has been considerable vandalism at Jubilee Fields with a large section of fencing being broken. The broken fencing had been removed to make the site safe and the police had been notified.

5. Staffing Issues

The Town Clerk reported that the advertisement for the vacancy for Deputy Town Clerk had now expired and she would be shortlisting for the position shortly.

6. Finance Issues

- a. The monthly management accounts which had been circulated in advance were approved.
- b. The Town Clerk reported that £50,000 had been transferred from the PSDF account to Lloyds to cover end of year expenditure.
- c. The Town Clerk reported that the outstanding circa £38,000 s106 funds from SDC were now expected to be received on 4th April.
- d. The Town Clerk confirmed that she had completed the purchase of various items in relation to the UKSPF grant before the year end. These included new road barriers, pedestrian barriers, defibrillator, defibrillator cabinet, trauma first aid kit, upgrade equipment for town sound system and new bike racks.
- e. A donation of £150 had been received from Alcester and District Local History Society as a contribution towards the ongoing storage of items at the EPCC.
- f. The PWLB loan payment had been paid by direct debit today - £12,911.25.
- g. A donation has been received from Rotary of £500 towards Kevin the Kiosk.
- h. Significant payments since the last F & GP committee relating to the squash courts project were as follows – staged payments of £28,800.00 and £16,800.00 for the roof, £9,030.79 for the doors and £3,885.15 for insulation work (all including VAT).
- i. The 80th anniversary of D Day bench had been delivered and paid for.
- j. The Community Grants application scheme has closed and the applications will be considered by the Working Group on 11th April.

7. Asset Register

The Town Clerk reported that the annual inspection of assets for risk had been completed by staff on 21st March. There were no issues of concern raised. Certain assets had been scrapped during the year which would be removed from the updated Fixed Assets Register as at 31st March 2024.

8. Internet Banking Procedure

The procedure drafted by the Town Clerk was approved as drawn.

9. Alcester Town Football Club

The Town Clerk reported that negotiations were still continuing between the parties. There was now one issue to resolve regarding the forfeiture provisions.

10. Propositions to Full Council

There are no propositions from the Committee.

The meeting was then closed by the Mayor.