

## ALCESTER TOWN COUNCIL

### SQUASH COURTS WORKING GROUP MEETING NOTES – 24 January 2024

Attendees: Wendy Mills, Mark Cargill, Kathryn Cargill, Vanessa Lowe, Wendy Sherwood. Apologies: Andrew Foster

#### **1 Progress against High Level Plan**

Progress since the last meeting has been good. Squash court walls have been insulated, plastered, and painted.

Planning application has been submitted and building control documents will soon be submitted.

**Roof cladding.** The Contractor has delayed start to 19 Feb due to weather related delays. **VL to contact Profile 12 Feb to confirm date.**

Opportunities to bring forward work before roof work:

**Demolition of internal walls in kitchen and toilet area.** Contractor has agreed to do this work on Saturday 27 Jan.

**Doors.** Contractor's builder may be able to bring forward cutting out for doors and widening door to one court to enable wheel-chair access. This is dependent on availability of steel door frames. The builder has been asked to quote for repairing the water pipe leak and creating the ramp to the main door.

**Electrics.** 2 contractors, have confirmed availability to undertake First fix week commencing 5 Feb to include electrics prior to ceiling installation.

#### **2 a) Electrical quotes and selection of contractor.**

3 quotes received - Contractor 1 £ 26,500 plus Vat, Contractor 2 £19,588 + Vat and Contractor 3 £15,062 inc Vat. Contractor 1 eliminated due to cost. Contractor 3, S Hine, preferred due to existing experience of his work, his flexibility and cost. It was agreed that the work be split into first and second fix. S Hine should be contracted and asked to undertake the first fix with £5062 paid from ATC project funds and £10,000 from the Community Shed Lottery award for later work.

#### **2 b) Heating quotes.**

3 quotes received -Contractor 1 £12,838, Contractor 2 £13,851 and Contractor 3, Chillaire, £10,895. Chillaire preferred on basis of cost, detailed quote, lower annual maintenance cost and financial accounts check was positive.

Proposition to be put to next Full Council recommending Chillaire. **VL to add to agenda and WM to prepare update for FC and papers.**

Regarding scheduling the work **MC to check if Chillaire would prefer to do it before ceilings are installed.**

**3 Wheelchair access.** We have been advised that a new wide doorway will be required in the toilet area. Also one of the squash court doors needs be widened – builder identified, see above.

#### **4 Finances**

The project's financial status is good. Whilst estimated costs have risen to c £130k, (to now include replacement stairs, demolition of internal walls and extra insulation work in the kitchen area), a new grant of £44k for the roof has been awarded from SDC Rural Economy Fund.

MC has been invited to apply for funds from the Social Fabric Fund – **MC to complete application by end of Jan.**

Current funds should cover all the major refurbishment work. Any surplus funds will be used for kitting out and maybe solar panels. The Working Group is also keen to leave funds for the initial CS running costs.

### **3 Risk log**

A new risk has been identified – the capacity of electrical supply may not be sufficient for demand of all 3 buildings on the Greig site. **MC to meet with those concerned to investigate.**

### **4 AOB**

**Public meeting 1<sup>st</sup> Feb.** Reps from Heart of England Woodturning Assoc invited to attend to explain how they can help and wish to use the CS when it's complete. At the meeting the attendees will be asked to split into groups to design the rooms. **MC to obtain plans from Kenmore for use by the groups. The deadline for designs to be end of February.**

**Servery area in 'Assembly Court'.** To facilitate serving refreshments plumbing for a water heater and an L shaped worktop with cupboards below are required.

**Electrics.** If possible, the meter should be fitted so that the supply to the courts is separated from the Vodaphone supply. The dado rail to be fitted above 1m to allow for cupboards below. **MC to discuss with electrician.**

**Trolley.** Required for moving heavy loads. **WM to add to fit out list.**

**5 Date of Next meeting – 6 March 2024, 12 noon at ATC office.**