

ALCESTER TOWN COUNCIL

TOWN CLERK'S REPORT – APRIL 2025

Actions/Issues arising from Full Council

- Response submitted to South Warwickshire Local Plan. Copied to Councillors and residents who had requested a copy.
- Uploaded annual Risk Assessment to website.
- Uploaded updated Cemetery Regulations to website.
- Advised Moor Fields charity of appointment of Cllr Neal-Sturgess as ATC trustee.
- Email to Salford Priors PC regarding A46 meeting.
- Advised WCC of ATC's support for double yellow lines outside the Town Hall – response received:

Thank you for your confirmation of the Town Councils support for the Double Yellow Lines outside the Alcester War Memorial Town Hall.

I will check with our CPE (Civil Parking Enforcement) Team to see if we have had any objections, and get back to you.

ATC Operations

- Burials/interments in March 2025 – 3 ashes interments
- Income from EPCC in March 2025 - £1817.50 plus VAT.
- Community Grants scheme for 2025-26 launched on 3rd March and closed 28th March. Working Group due to meet 3rd April to agree grants.
- Resignation of Cllr K Foster.
- Further communications with residents of Sherwell Drive regarding problem parking.
- Meeting with resident regarding proposed removal of Himalayan Balsam from river banks in Alcester. Plans for a volunteer working group. Follow up correspondence with Warwickshire Wildlife Trust to seek advice.
- NDP Review Steering Group meetings restarted 4th March following pause due to SWLP.
- Staff appraisals undertaken.
- Annual Parish Meeting – 1st April 2025.

External meetings attended

- Meeting with Low Bailiff re High Street events – 3rd March.
- Meeting with resident regarding provision of defibrillators – 5th March
- WALC Clerks Operational Meeting (Deputy Town Clerk attended) – 6th March
- SLCC Branch meeting – 11th March
- Meeting with Jamie Ormes, Warwick University re H&WB with Mayor – 13th March

- Alcester stakeholders meeting re vacant shops – 14th March
- Guest speaker at Civic Society – 18th March
- Meeting with Cash Access UK and Cllr Mills - 19th March and 27th March
- South Warwickshire Local Climate Engagement Group – 20th March
- Meeting with WCC and SDC Officers re H&WB Partnership – 21st March
- Meeting with resident re Himalayan Balsam – 26th March
- NALC webinar “Breaking the Mould of Local Councils” – 26th March
- Meeting with RBL re VE Day event – 27th March
- Rural Enterprise Hub monthly meeting – 27th March.

Vanessa Lowe

Town Clerk

1st April 2025