



ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester
Warwickshire, B49 5DZ
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7th May 2025

To: All Town Councillors
Copies to: Local District Councillors, Noticeboards

You are duly summoned to the Annual Meeting of the Alcester Town Council (following the adjournment on 6th May), to be held on Tuesday 13th May 2025 at 7.00pm at Globe House, Priory Road, Alcester.

Present

To record councillors present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 7.30 pm. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from District and County Councillors (such reports to last no longer than 3 minutes each).

A G E N D A (Standing Orders Apply)

1. Apologies

To receive and approve apologies for absence.

2. Minutes of Last Council Meeting

To consider for approval the Minutes of the last Council Meeting held on [8th April 2025](#).

3. Declarations of Interest

To receive any Declarations of Interest

(Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter.)

4. Appointment of Lead Councillors

To appoint Lead Councillors.

5. Town Council Committees

To consider for appointment members for the Town Council Committees:

- a) Finance and General Purposes*
- b) Planning*
- c) Staffing*

- 6. Dates of Meetings**
To approve the list of [meeting dates for 2025-2026](#).
- 7. Civility and Respect Pledge**
To pass a resolution to renew the Civility and Respect Pledge in accordance with the [report from the Town Clerk](#).
- 8. Mayor's Report**
To receive a report from the Mayor.
- 9. Town Clerk's Report**
To receive a [report from the Town Clerk](#).
- 10. Finance & General Purposes Committee**
*To confirm the Chair has been satisfied their Committee members approve the minutes.
The Chair to sign the [Committee minutes](#) from the preceding month.
The Chair to answer any questions from Councillors on issues arising from the minutes.
The Town Clerk, as RFO to present the [year-end accounts for 2024-2025](#). The Mayor to sign the same.
There are no propositions from the F & GP Committee.*
- 11. Planning Committee**
*There was no Committee meeting in April.
The Chair to report on any significant applications since the last meeting.*
- 12. Strategic Plan**
*To consider the [update report](#) prepared by Cllr Mills and the Town Clerk.
Councillors are requested to submit new items for the next Action Plan by 23rd May 2025.*
- 13. Payment of Accounts**
To receive a report for approval by Council on Payment of Accounts for April 2025.
- 14. Dates for future meetings**
*Planning Committee Monday 19th May at 7pm.
Finance and General Purposes Committee Tuesday 27th May at 7pm
Full Council Tuesday 3rd June at 7pm
All meetings at Globe House*

Vanessa C Lowe
Vanessa Lowe
Clerk to Alcester Town Council