

ALCESTER TOWN COUNCIL
TOWN CLERK'S REPORT – MAY 2025

Actions/Issues arising from Full Council

- Resignation of Cllr K Foster and Cllr C Elliott reported to SDC. Notice of vacancies posted on noticeboards and website. No election has been requested therefore ATC able to co-opt replacement councillors.
- Successful community grant applicants invited to Mayor Making.

ATC Operations

- Burials/interments in April 2025 – 3 ashes interments
- Income from EPCC in April 2025 - £1575 plus VAT.
- Staff appraisals completed.
- Deputy Mayor nomination process completed.
- Year end close down of accounting systems by Rialtas.
- Submission of documentation to Internal Auditor.
- Correspondence with resident of Hadrians Walk regarding large conifer trees on land abutting Evesham Street. Identified that the strip of land was owned by National Highways and managed as part of the Historical Railways Estate. Concerns passed to the relevant authority.
- Work authorised on trees at Weir Fields which were overhanging a residential property.
- “No dogs” signage replaced in play areas.
- Staffing Committee meeting – 10th April
- Mayor Making – 6th May
- VE Day beacon event – 8th May

External meetings attended

- Meeting with Cash Access UK and Cllr Mills – 22nd April
- NALC/SLCC Steering Group meeting on Martyn’s Law – 22nd April
- NALC webinar “Engage, Lead, Resolve: Strengthening Local Connections” – 30th April
- Meeting with RBL re VE Day event – 1st May

Vanessa Lowe
Town Clerk
7th May 2025