

ALCESTER TOWN COUNCIL
ASSET MAPPING TASK AND FINISH GROUP
TERMS OF REFERENCE – AUGUST 2025

The Asset Mapping Task and Finish Group has been appointed by the Town Council in order to prepare for local government reorganisation and/or devolution of assets and services to parish and town councils.

The Group is advisory and will report to Full Council.

The Group will be supported by the Town Clerk.

Responsibilities

The Group's primary purpose is to map the assets and services in the parish that are the responsibility of:

- a. Warwickshire County Council; and
- b. Stratford on Avon District Council.

The Group will seek to gather information and data about each asset and service and will consider the importance of each asset or service to the community.

The Group's responsibility is to gather information and make reports and recommendations to the Council.

The Council will consider the reports and recommendations of the Group and may instruct further investigatory work by either the Group or the Town Clerk.

Timing

The Group will aim to complete its work and produce its final report by the Full Council meeting on 2nd December 2025.