



**ALCESTER NEIGHBOURHOOD PLAN REVIEW STEERING GROUP MEETING
WAS HELD ON 04 MARCH 2025 AT 10.30AM
AT GLOBE HOUSE, PRIORY ROAD, ALCESTER**

Present

Andrew Matheson (Chair), Cllr Kathryn Cargill, Cllr Colleen Chester, Dave Wall, Andy Mann, Ian Greig and Town Clerk, Vanessa Lowe.

Public participation at discretion of chair

None.

1. Apologies

Apologies were received from Cllr Wendy Mills (Vice Chair), Cllr Mike Bowe and Carl Buxton.

After the meeting, the Town Clerk received notification from Ben Jones that due to existing commitments, he was stepping down from the Group.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of last Meeting

Approved and signed by the Chair.

4. South Warwickshire Local Plan – Preferred Options Consultation

The response from Alcester Town Council had been circulated in advance of the meeting and it was agreed that this was an excellent and comprehensive response on behalf of the town.

It was noted that regarding the “reserve sites” off Allimore Lane, the numbers of houses proposed had increased from those previously suggested. It was agreed that this was due to the change in the method of calculation which was standard over the SWLP area and which did not reflect conditions on the ground.

5. Update on Local List

It was agreed that Ian Greig would contact Ben Wallace from Warwickshire Historic Environment Records to progress this.

6. Update on car parking

The Town Clerk reported that she had contacted a company called People & Places Insight Limited who had previously undertaken a benchmarking exercise for Alcester on behalf of Stratford DC. They were happy to repeat this exercise if required and had provided a quote. They had also quoted to do a full car parking survey. It was agreed that the Town Clerk will look at including both survey costs in an application to Locality for funding for the whole NDP review.

The Town Clerk subsequently established that the NDP grant fund had closed and would reopen in the new financial year.

7. Next steps

- a. Town Clerk to contact Sarah Brooke-Taylor, Rural Housing Enabler at WRCC re potential affordable housing site identified near Whitehall Farm.
- b. Town Clerk to contact Cllr Susan Juned to try and progress contact with Orbit over garage sites.
- c. Ian Greig to contact Ben Wallace at Historic Environment Record.

8. Date of next meeting

Tuesday 13 May 2025 at 10.30am at Globe House