

ALCESTER TOWN COUNCIL

TOWN CLERK'S REPORT – SEPTEMBER 2025

Actions/Issues arising from Full Council

- Updated reviewed Code of Conduct to website.
- Chased Moorfields clerk for information about trustee role – still no response.

ATC Operations

- Burials/interments in August 2025 – 1 burial
- Income from EPCC in August 2025 - £1110 plus VAT.
- Public consultations on Local Government reorganisation from WCC and SDC publicised. Hard copy SDC questionnaires obtained for Alcester Library.
- Newsletter produced. To be distributed early September.
- Funds from dormant account in the name of the youth club recovered and paid into Depot Youth Club account.
- Oak tree on old railway tracks – split branch. Work undertaken to make safe.
- Broken branch – Centenary Field. Work undertaken to make safe.
- Broken branch – Cemetery. Work undertaken to make safe.
- Overhanging greenery cut back at request of resident of Kingfisher Way.
- Battery back up for server in office replaced.
- Work undertaken by WCC on exterior of Globe House to remove ivy.
- Town Clerk and Mayor attended VJ Flag Raising – 15th August.
- Asset Mapping Task and Finish Group held first meeting – 13th August.
- Meeting with Youth Club leader to plan for new term.
- Day trip to Barry Island on 5th August was a great success.
- Meet the Councillors event – 24th August.

ADVANCE NOTICE THAT THE ATC OFFICES WILL BE CLOSED ON FRIDAY 5TH SEPTEMBER – Staff will be working from home due to construction work being undertaken at Globe House on the day.

External meetings attended

Meeting with Matthew Epps, WCC Lead Commissioner (Business & Economy) with Cllr Bowe to discuss future funding for Rural Enterprise Hub – 7th August.

Vanessa Lowe

Town Clerk

26th August 2025