

**ALCESTER TOWN COUNCIL**  
**TOWN CLERK'S REPORT – OCTOBER 2025**

**Actions/Issues arising from Full Council**

- Updated Mayoral Protocol uploaded to website.
- Reported to SDC that Cllr Bardha had been co-opted to the Council – submitted forms as required.
- SDC has completed Deed of Agreement for Climate Change grants and funds have been received.

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**ATC Operations**

- Burials/interments in September 2025 – 1 ashes interment
- Income from EPCC in September 2025 - £1616 plus VAT.
- Town Clerk has attended various presentations/webinars on Local Government reorganisation.
- Response submitted to WCC survey on LGR.
- Correspondence with resident regarding problem parking on Ragley Mill Lane. Referred to WCC and the MP.
- Front door of Globe House replaced by WCC.
- Staff team spent time on 5<sup>th</sup> September touring sites owned by ATC. This identified a number of maintenance issues which are now being dealt with.
- Afternoon tea organised as thank you for volunteers of Repair Café and computer club on 5<sup>th</sup> September.
- Dealt with issue raised by resident relating to a tree on an Orbit property damaging their boundary fence.
- Health and Wellbeing Working Group met on 18<sup>th</sup> September. Group joined by Cllrs Andrews and Holyland.
- Reported abandoned car on Ragley Mill Lane to Orbit and the police – now removed.
- Reported blocked drain in vicinity of the Royal Oak pub.
- Dealt with enquiries from the press regarding BBC filming in Alcester.
- Dealt with multiple enquiries regarding the Severn Trent work on the Arrow island and the traffic management system used.
- Reported problem parking outside Grove Place/Gunnings Road to WCC.
- Graffiti reported on Moorfield Road – staff team removed it.
- Reports of trespassers on old Moorfield school site reported to WCC.
- NDP Review Steering Group met on 23<sup>rd</sup> September. Agreed final form of reviewed NDP.
- The Town Clerk, Councillors and Staff attended the funeral for the late John Bunting – 23<sup>rd</sup> September
- Induction meeting for Cllr Bardha

- Meeting with Cllr Bowe to discuss flooding issues at Oversley Mill Park.

#### **External meetings attended**

Meeting with Armed Forces Covenant MoD advice team – 8<sup>th</sup> September.

Local Climate Engagement Steering Group – 9<sup>th</sup> September.

Local Government Reorganisation meeting with SDC – 11<sup>th</sup> September.

Meeting with Raceways re Alcester 10k race – 12<sup>th</sup> September.

Local Government Reorganisation WCC Focus Group – 17<sup>th</sup> September.

Meeting with Julia Aratoon from Warwickshire Towns Network with Cllr Ashfield re Visit Alcester website – 19<sup>th</sup> September.

Warwickshire Towns Network meeting – 22<sup>nd</sup> September.

Warwickshire and West Midlands SLCC Branch meeting – 24<sup>th</sup> September.

SDC Webinar on Events and Emergency Planning – 24<sup>th</sup> September.

Meeting with Window Wanderland – 25<sup>th</sup> September.

WALC Clerks operational meeting – 25<sup>th</sup> September.

Meeting with Alcester Community Shed – 29<sup>th</sup> September.

NALC/SLCC Martyn's Law Steering Group – 30<sup>th</sup> September.

Vanessa Lowe

Town Clerk

1<sup>st</sup> October 2025