



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

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19<sup>th</sup> December 2025

To: All Town Councillors  
Copies to: Local District and County Councillors

Dear Councillor,

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 6<sup>th</sup> January 2026 at 7.00pm** at Globe House, Priory Road, Alcester.

## Present

*Clerk to confirm record of Council Members present to ensure a quorum is met*

## PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

*Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.*

## District and County Councillors' Reports

*To receive reports from District and County Councillors (such reports to last no longer than 3 minutes each).*

## A G E N D A (Standing Orders Apply)

### 1. Apologies

*To receive and approve apologies for absence.*

### 2. Minutes of Council Meetings

*To consider the approval of the minutes of the Full Council meeting held on [2<sup>nd</sup> December 2025](#).*

### 3. Declarations of Interest

*To receive any Declarations of Interest.*

*(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)*

### 4. Mayors Report

*To receive a report from the Mayor.*

### 5. Town Clerk's Report

*To receive a [report from the Town Clerk](#).*

*The Town Clerk to answer any questions on her report.*

### 6. Finance & General Purposes Committee

*To confirm the Chair has been satisfied their Committee members approve the minutes.*

*The Chair to sign the [Committee minutes](#) from the preceding month.*

*The Chair to answer any questions from Councillors on issues arising from the minutes.*

*There is the following proposition from the F & GP Committee:*

- 6.1** *To agree a budget of £474,302 for the financial year 2026-27. Taking into account anticipated income of £45,125 to request a precept from Stratford-on-Avon District Council of £429,177 for the year 2026-27.*

*(Councillors are asked to read the draft budget and briefing notes supplied separately in respect of this proposition)*

**7. Planning Committee**

*To confirm the Chair has been satisfied their [Committee members](#) approve the minutes.*

*The Chair to sign the Committee minutes from the preceding month.*

*The Chair to answer any questions from Councillors on issues arising from the minutes.*

*There are no propositions from the Committee.*

**8. Lead Councillors/Working Groups**

**8.1** *Climate Change*

*To receive an [update report](#) from Wendy Sherwood, Health and Wellbeing Co-ordinator, on the Alcester Connected for Climate and Nature project.*

*The Town Clerk to answer any questions on the report.*

**8.2** *Community Flood Resilience Panel*

*To receive an [update report](#) from the Panel.*

*The Panel to answer any questions on the report.*

**9. Accessibility Statement**

*To approve the updated [Accessibility Statement dated December 2025](#).*

**10. Town Council Representatives**

*To receive reports from Town Council Representatives*

**11. Payment of Accounts**

*To receive a report for approval by Council on Payment of Accounts for December 2025.*

**12. Dates of future meetings**

*Planning Committee Monday 19<sup>th</sup> January 2026 at 7 pm at Globe House (if required)*

*F & GP Committee Tuesday 27<sup>th</sup> January 2026 at 7 pm at Globe House*

*Full Council Tuesday 3<sup>rd</sup> February 2026 at 7 pm at Globe House*

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**

*Exclusion of the public from meetings for confidential items of business*

*To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"*