

ALCESTER TOWN COUNCIL
TOWN CLERK'S REPORT – JANUARY 2026

Actions/Issues arising from Full Council

- Posted vacancy notice to Stratford District Council and on noticeboards and website.
- Distributed notes from WCC Highways to all councillors.

ATC Operations

- Burials/interments in December 2025 – none.
- Income from EPCC in December 2025 - £1390 plus VAT.
- Working with Cllr Mills on a project to refresh the triangular information boards and finger posts in the town centre. There is potentially some funding available from SDC.
- Flytipping on Kingley Avenue reported to SDC.
- Received confirmation that the Armed Forces Covenant has been registered and we now appear on the official website.
<https://www.gov.uk/armed-forces-covenant-businesses/alcester-town-council>
Application submitted for the bronze level of the MoD Employers Recognition Scheme.
- Mayor's Civic Awards launched – nominations can be submitted via the form on our website <https://www.alcester-tc.gov.uk/latest-news/> Nominations sought in 6 categories this year:



Mayor's Civic Awards 2025

Nominations Required for the following Six categories

- Young Person of the Year
- Community Organisation of the Year
- Business of the Year
- Citizen of the Year
- Initiative of the Year
- Volunteer of the Year

**Nominations are open from
Monday 24th November to Friday 9th January 2026**

**Presentations will be made at an
Awards Evening on Thursday 5th February 2026**

**For more information and nomination forms
see <https://www.alcester-tc.gov.uk>**

- Regulation 14 consultation for the Neighbourhood Plan Review launched. Runs from 15th December – 30th January 2026.
- Purchased a copy of the new 14th edition of Arnold Baker – the “bible” for Town and Parish Councils.
- Events Guide 2026 distributed to all households with newsletter. Also sent to Stratford District CCTV operators, fire service, police etc so that they are aware of upcoming events.
- Overgrown hedges on Stratford Road impacting pedestrians on pavement reported to WCC.
- Work to replace the lych gate roof in the Cemetery booked for early January.
- Renewals of allotments well underway – payments are all due by the beginning of the new allotment year on 1st January.
- As usual, we are assisting the Community Christmas Lunch team in collecting forms of attendees.
- Grand Day Out trip booked to Black Country Museum for 11th February. We can no longer use the Back and 4th bus service which closed when WRCC went into administration. We have however managed to find another bus company which can provide suitable transport.
- After concerns raised by residents, we are putting “cyclists dismount” signs at the top and bottom of Malt Mill Lane to discourage cycling. WCC has confirmed that the road is a highway therefore cycling cannot be prohibited.

External meetings attended

Martyn’s Law Steering Group – 9th December

Warwickshire & West Midlands SLCC Christmas lunch – 11th December

WALC Clerks operational meeting – 16th December

NALC Smaller Councils meeting – 18th December

Vanessa Lowe

Town Clerk

19th December 2025