



ALCESTER TOWN COUNCIL

Office of the Town Clerk

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26th August 2026

To: All Town Councillors
Copies to: Local District Councillors, Noticeboards

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 1st September 2026 at 7.00pm** at Globe House, Priory Road, Alcester.

Members are asked to attend training at 6.15 pm regarding the Council's responsibilities as an employer, including the prevention of sexual harassment and the promotion of a respectful workplace culture.

Present

Clerk to confirm record of Council Members present to ensure a quorum is met

PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

There will be a brief presentation from Eleanor Cooke from River Arrow and Alne Revival CIC on the new River Charter for Alcester.

Residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration at the discretion of the Deputy Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.

District and County Councillors' Reports

To receive reports from District and County Councillors (such reports to last no longer than 3 minutes each).

A G E N D A (Standing Orders Apply)

- 1. River Arrow and River Alne Charter**
To authorise the Mayor to sign the Charter Supporter Pledge.
- 2. Apologies**
To receive and approve apologies for absence.
- 3. Minutes of Council Meetings**
To consider the approval of the minutes of the Full Council meetings held on [4th August 2026](#).
- 4. Declarations of Interest**
To receive any Declarations of Interest.
(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)
- 5. Mayors Report**
To receive a report from the Mayor.

6. Town Clerk's Report

To receive a [report from the Town Clerk](#).

The Town Clerk to answer any questions on her report.

7. Finance & General Purposes Committee

To confirm the Chair has been satisfied their Committee members approve the minutes.

The Chair to sign the Committee minutes from the preceding month.

The Chair to answer any questions from Councillors on issues arising from the minutes.

There are the following propositions from the Committee:

7.1 To authorise the Mayor and Deputy Mayor to [sign the lease](#) from Stratford on Avon District Council for the Bleachfield Street South allotment site.

7.2 To approve the new [Privacy Policy dated August 2026](#).

8. Planning Committee

To confirm the Chair has been satisfied their Committee members approve the [minutes](#).

The Chair to sign the Committee minutes from the preceding month.

The Chair to answer any questions from Councillors on issues arising from the minutes.

There are no propositions from the Planning Committee:

9. Sexual Harassment Training

Councillors to note the training provided regarding sexual harassment and employer responsibilities and for the Council to reaffirm its commitment to maintaining a workplace free from harassment, discrimination and inappropriate behaviour.

10. Code of Conduct

To undertake the annual review of the [Code of Conduct](#).

11. Lead Councillors

To receive reports from Lead Councillors as follows:

11.1 EPCC (to follow)

11.2 [Climate and Nature](#)

12. "Welcome to Alcester" event

To receive an update from Cllr Bowe on the upcoming event on 3rd October 2026.

13. Town Council Representatives

To appoint new Trustees for Moorfields Charity and Newport's School Foundation to replace the late Cllr Neal-Sturgess.

To receive reports from Town Council Representatives.

14. Payment of Accounts

To receive a report for approval by Council on Payment of Accounts for August 2026.

15. Dates of future meetings

Planning Committee Tuesday 8th September 2026 at 7 pm at Globe House if required.

F & GP Committee – Tuesday 29th September 2026 - cancelled.

Full Council Tuesday 6th October 2026 at 7 pm at Globe House

Vanessa C Lowe
Vanessa Lowe
Clerk to Alcester Town Council

Exclusion of the public from meetings for confidential items of business

To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted "that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated"