



# ALCESTER TOWN COUNCIL

Office of the Town Clerk

Globe House, Priory Road, Alcester  
Warwickshire, B49 5DZ  
Tel: 01789 766084  
Email: [clerk@alcester-tc.gov.uk](mailto:clerk@alcester-tc.gov.uk)

30<sup>th</sup> September 2026

To: All Town Councillors  
Copies to: Local District Councillors, Noticeboards

You are duly summoned to the next meeting of the Alcester Town Council, to be held on **Tuesday 6<sup>th</sup> October 2026 at 7.00pm** at Globe House, Priory Road, Alcester.

## Present

*Clerk to confirm record of Council Members present to ensure a quorum is met*

## PUBLIC PARTICIPATION AT DISCRETION OF MAYOR

*Residents are invited to give their views and question the Town Council on issues on this agenda or raise issues for future consideration at the discretion of the Deputy Mayor, before the start of the Town Council meeting and no later than 30 minutes after the start. Members of the public may not take part in the Town Council meeting itself.*

## District and County Councillors' Reports

*To receive reports from District and County Councillors (such reports to last no longer than 3 minutes each).*

## A G E N D A (Standing Orders Apply)

### 1. Apologies

*To receive and approve apologies for absence.*

### 2. Minutes of Council Meetings

*To consider the approval of the minutes of the Full Council meetings held on [1<sup>st</sup> September 2026](#)*

### 3. Declarations of Interest

*To receive any Declarations of Interest.*

*(Note: Members are reminded that, unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest as defined in the Council's Code of Conduct they may not participate in any discussion of or vote on the matter and must also leave the meeting for the duration of the matter)*

### 4. Mayors Report

*To receive a report from the Mayor.*

### 5. Town Clerk's Report

*To receive a [report from the Town Clerk](#).*

*The Town Clerk to answer any questions on her report.*

### 6. Finance & General Purposes Committee

*There was no Committee meeting in September.*

### 7. Annual Governance and Accountability Return

*To receive a report from the Town Clerk on the [conclusion of the annual audit](#) process for the year 2025-2026.*

**8. Planning Committee**

*To confirm the Chair has been satisfied their Committee members approve the minutes.*

*The Chair to sign the Committee minutes from the meetings held on [8<sup>th</sup> September 2026](#) and [17<sup>th</sup> September 2026](#).*

*The Chair to answer any questions from Councillors on issues arising from the minutes.*

*There are no propositions from the Planning Committee:*

**9. Alcester Neighbourhood Development Plan Review**

*To receive an update from Cllr Mills, the Vice-Chair of the NDP Review Steering Group on the [Regulation 16 Consultation](#).*

**10. Biodiversity Statement**

*To review the [Biodiversity Statement](#)*

**11. Standing Orders**

*To undertake the annual review of the [Standing Orders](#).*

**12. Local Government Reorganisation**

*To receive an update from the Town Clerk on local government reorganisation.*

**13. Alcester Academy**

*To request the Town Clerk to write to the Headteacher of Alcester Academy to congratulate her on the recent Ofsted inspection report.*

**14. Police and Crime Commissioner Survey**

*To consider how to respond to the [survey from the OPCC](#).*

**15. Arrow Valley Solar Farm**

*To note the [consultation on the Arrow Valley Solar Farm](#) and to consider how to respond.*

**16. Lead Councillors**

*To receive reports from Lead Councillors as follows:*

**16.1** *Open Spaces (to follow)*

**16.2** *[Footpaths](#)*

**17. Town Council Representatives**

*To receive reports from Town Council Representatives.*

**18. Payment of Accounts**

*To receive a report for approval by Council on Payment of Accounts for September 2026.*

**19. Dates of future meetings**

*Planning Committee Tuesday 13<sup>th</sup> October 2026 at 7 pm at Globe House.*

*F & GP Committee – Tuesday 27<sup>th</sup> October 2026 at Globe House.*

*Full Council Tuesday 3<sup>rd</sup> November 2026 at 7 pm at Globe House*

*Vanessa C Lowe*

**Vanessa Lowe**

**Clerk to Alcester Town Council**

*Exclusion of the public from meetings for confidential items of business*

*To exclude the public (including the press) from a meeting of the Council, it is necessary for the following proposition to be moved and adopted “that, in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting for item number(s), which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) as indicated”*